



Discovery | HorseWorld Trust
 Keynes Farm | Staunton Lane
 Whitchurch | Bristol | BS14 0QL
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 01275 893023

Discovery Course Referral Form – TO BE COMPLETED BY REFERRER

The information asked for on this form is to enable Discovery staff to provide the best support possible for the young person being referred. As a registered Alternative Learning Provision, we are also required to collect some data that is then requested by the local authority so that they can monitor our provision. **All information given is treated as confidential and is stored in line with our Safeguarding Policy, our Data Protection Policy and the Data Protection Act (2018).**

Name of young person:		Referring school/organisation:	
Date of birth:	Age:	Current school year group:	
Gender:		Area young person lives in:	
Name of person referring:		Date of referral:	
Position:			
Email address:		Telephone:	
School/organisation address:			
Email (if different to above):		Telephone (if different to above):	
Does the young person have Pupil Premium funding: YES/NO		Is the young person eligible for Free School Meals: YES/NO	
Is the young person a Child in Care (CiC)? YES/NO			
Does the young person have an EHCP? YES/NO/Underway If YES, please share the EHCP with us.			
Safeguarding: Is the young person on a CP plan or a CiN plan? CP/CiN/NO			
(Any Safeguarding concerns that Discovery staff should be aware of must be detailed in your referral statement on page 2)			
Does the young person have a risk assessment? YES/NO If yes, please send with referral.			
Please state name and direct phone number for your organisation's Designated Safeguarding Lead (DSL). In accordance with Discovery's Safeguarding Policy we will report any Safeguarding concerns to your DSL:			

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Statement of referral

-Specific areas of concern -Focus for young person whilst at Discovery

*You **must** give details of any conditions/concerns that Discovery staff should be aware of e.g. Autism, ADHD, social, emotional or mental health difficulties, ACES/trauma, incidents of violent behaviour, Safeguarding concerns, mistreatment of animals.*

Please give any additional details that will enable us to effectively support the young person in an outdoor environment e.g. sensory needs related to weather and/or outdoor clothing, difficulties with temperature regulation or knowing when they are too hot/cold, history of absconding in open environments

Will the young person be accompanied to Discovery by a support worker? YES/NO

Is the young person physically disabled? YES/NO

Medical conditions (eg ASD, ADHD, Asthma) and/or allergies:

Medications:

The Discovery course mainly involves non-ridden activities with horses, however, where possible we aim for students to have a short ride on the final session. HorseWorld's horse welfare policy is to request the following information that will assist us in selecting the horses for the riding session:

Young person's approximate height:

Young person's approximate weight:

Young person's ethnicity (for monitoring purposes only):

Asian British

White Irish

Black background

Black British

Mixed dual background

Asian background



White British

Other white background

Traveller background

Prefer not to say

Other ethnic background

Discovery Course Consent form and Emergency Contact Details <u>To be completed by parent/carer of young person being referred</u>		 Discovery
Parent/carer name:	Relationship to young person:	
Parent/carer address:		
Emergency contact phone/mobile no:		
<p>I (name).....consent to my child</p> <p>(child's name) participating in the Discovery programme and am aware of the risks involved.</p> <p>Signed Parent/Guardian/Carer.....Date:.....</p>		
Discovery Course Photograph/ Video Consent <u>To be completed by parent/carer of young person being referred</u>		 Discovery
<p>Occasionally, Discovery may wish to take photographs and/or video of young people on Discovery courses for promotional purposes/our own records. These images may be used to inform others about Discovery and may be used in our fundraising literature, our publications, on our website/social media accounts or sent out to the media with a press release. We will not use the images taken or any other information you provide us with for any other purpose.</p> <ul style="list-style-type: none"> • In accordance with the Data Protection Act (2018) we need your permission before we take any photographs or video of your child. • If you give us your permission, we will also ask your child for their permission before taking any photographs or video – they can refuse at any time. • Names of children and young people will never be used in association with images. • Photographs and video are stored in a secure location and only authorised staff have access to them. • You can contact us to withdraw permission at any time. 		
I have read and understood the above and:		
<p>I consent to photographs <u>and</u> video <input type="checkbox"/></p> <p>I consent to <u>photographs only</u> <input type="checkbox"/></p> <p>I <u>do not consent</u> to any photographs or video <input type="checkbox"/></p>		
Name & age of child:		
Signed parent/guardian/carer:		Date: